**Service Code:**

**V**: Vacant unit inspected, monitors placed

**1**: Refused, no entry

**2**: Inspected, monitors placed, no treatment needed

**3**: Light infestation—see unit service ticket

**4**: Moderate infestation—see unit service ticket

**5**: Heavy infestation—see unit service ticket

**Follow-up:**

**R**: none needed, schedule for regular service

**PMP**: schedule a follow-up service from PMP

**Maint.**: file a work order for maintenance repairs

**Help:** property manager needs to inspect for housekeeping or get the family support

**Housekeeping:**

**G**: Good—little or no food or water accessible to pests, easy to move throughout the unit, and inspection in all areas is possible

**F**: Fair—dishes left undone for more than one day, or plenty of food or water accessible to pests, or PMP has to step over or move items in order to inspect

**P**: Poor—multiple days of dirty dishes, food storage feeds pests, PMPs inspection and service limited by clutter

**ROUTINE SERVICE LOG**

Property name: Service date:

PMP name: Accompanied by:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Follow-up** | **Location** | **Service Code** | **Housekeeping** | **Comments** **(pest type, description of service, notes of conversation with resident, details of follow-up)** |
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Entered into work order system? ⬜ yes

Initials of person entering: \_\_\_\_\_\_\_\_\_\_\_\_

Approval signature:

Approver comments:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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Time in: \_\_\_\_:\_\_\_\_ AM/PM

Time out: \_\_\_\_:\_\_\_\_ AM/PM

**UNIT SERVICE TICKET**

**Reason for Visit:** Light Infestation Moderate Infestation Heavy Infestation Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Property name: Service date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unit/Area ID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PMP name:

**Identification:**

roaches mice rats ants small flies fleas occasional invader Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Specific kind: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Inspection and monitoring results:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Control Actions:**

* Advised resident to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Mechanical:

|  |  |  |
| --- | --- | --- |
| Product Type | # (if applicable) | Location(s) |
|  |  |  |
|  |  |  |
|  |  |  |

* Chemical:

|  |  |  |  |
| --- | --- | --- | --- |
| Product Brand Name | Quantity Used | Application Method | Location |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Comments:**